REQUEST FOR PROPOSAL
FOR CONTRACTED SERVICES TO THE AMADOR FIRE SAFE COUNCIL
2020 AFSC- PG&E Ingress & Egress Project

REVISED September 8th 2020

RELEASE DATE: September 1st, 2020 (revised and releases September 8th 2020)

SITE VISIT/PRE-PROPOSAL TOUR: It is highly encouraged the contractors attend the pre-proposal tour. The pre-proposal tour will take place September 15th. Contact Amanda Watson to RSVP for the pre-proposal tour.

CLOSING DATE: Proposals must be submitted electronically – via email - to:

Amanda Watson, Amador Fire Safe Council
Email Address: amadorfiresafe@gmail.com

Proposals must be received no later than September 23rd, 2020

Project Contractor will be selected and announced no later than September 30th, 2020

PROJECT TITLE: “2020 AFSC- Ingress & Egress Project”.

CONTACT PERSON: Amador Fire Safe Council – Coordinator

Amanda Watson
(916) 612-5163
amadorfiresafe@gmail.com

INTRODUCTION:
The Amador Fire Safe Council (AFSC) has received an INGRESS-EGRESS/FUELBREAK Grant from the Pacific Gas & Electric Company (PG&E) in which all work must be completed no later than November 30th, 2020.

The purpose of this Request for Proposal is to solicit proposals to hire a Fuels Reduction Contractor in order to complete the herein described project.

SCOPE OF WORK:
Proposed Action: Vegetation in the project area includes a scattered conifer overstory with an understory of live oak and a brush component of manzanita and chemise. The objective of the treatment is to reduce surface and ladder fuels for improved ingress/egress to protect private property from a wildfire conflagration.

Signed permission granting right of entry agreements will/has been obtained from each participating landowner for this work to be performed. Final Project area will be depended on receiving Right of Entry from private property owners. This Project will NOT include any work for fire safe clearance work required by Public Resources Code
PROJECT AREA & PRESCRIPTION FOR TREATMENT:
Acreage was determined via GPS routing lineal distance with an average treatment width of 20 feet on each side of the project area roadways. All projects are located along rural residential non-county roads in Amador County, California.

Section 1- Tanyard Hill Ingress-Egress: 0.8 miles; 3.88 Treatment Acres

Section 2- Sherwood Ingress-Egress 0.87 miles; 4.22 Treatment Acres.

Section 3- Red Hill Mine Ingress-Egress: 0.57 miles; 2.76 Treatment Acres.

Section 4- Meadowood Ingress-Egress: 1 mile; 4.85 Treatment Acres.

The prescription for treatment is the same for Section 1, 2, 3, and 4. The treatment area is 20’ on both sides of the specified project roads as measured from the edge of the traveled surface.

The following specifications are recommended for fuels treatment within 20’ on each side as measured from the traveled surface of the road.

- Fuels to be treated include removal of brush and small trees (up to 10” diameter at breast height) and pruning of ladder fuels (along the bole, at least 10’ from ground level). Annuals such as grasses should not be targeted for treatment.
- Trees within the treatment area shall be cut flush at the ground level and fuels shredded (chipped) and blown back as evenly as possible onto the treatment site.
- Limbs of trees shall be pruned along the bole vertically at least 10 feet from the ground level. Limbs overhanging the road shall be treated (removed/chipped).
- The preferred treatment method is the use of hand-held devices: chainsaws, pruners, pole saws and chippers (for shredding fuels within the treatment zone). Accessing fuels over fences on parcels with Right of Entry agreements using these aforementioned tools is permitted.
- Hazards include barbed wire fences, dogs, poison oak, power lines and vehicles.
- Traffic control will be required to warn vehicles of active fuels treatment operations; all traffic control and signs will be the responsibility of the Contractor and shall conform to Amador County requirements.
- Landscape vegetation may be retained depending on landowner preferences. Such retention designation will be noted with the use of plastic flagging.

Identification of Protected Species or Other Critical Resources With all environmentally sensitive areas, identification and avoidance during project implementation is important. If any sensitive resources are located during project implementation, the area shall be avoided until consultation with the appropriate agencies can review the situation. Known areas to be avoided/not treated will be designated prior to operations.
PROPOSAL PRESENTATION: Proposals shall reflect costs for the project based on a “\textit{per acre}” basis per project. Proposals can be submitted for Section 1 and/or Section 2 and/or Section 3 and/or Section 4 (or any combination).

<table>
<thead>
<tr>
<th>Section 1: Tanyard Hill</th>
<th>Proposal Price Per Acre</th>
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<tbody>
<tr>
<td>Tanyard Hill Section</td>
<td></td>
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<tr>
<td>TOTAL: 3.88 Treatment Acres</td>
<td>TOTAL PROJECT COST:</td>
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<table>
<thead>
<tr>
<th>Section 2: Sherwood</th>
<th>Proposal Price Per Acre</th>
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</thead>
<tbody>
<tr>
<td>Sherwood Section</td>
<td></td>
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<tr>
<td>TOTAL: 4.22 Treatment Acres</td>
<td>TOTAL PROJECT COST:</td>
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<tr>
<th>Section 3: Red Hill Mine</th>
<th>Proposal Price Per Acre</th>
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<tbody>
<tr>
<td>Red Hill Mine Section</td>
<td></td>
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<tr>
<td>TOTAL: 2.76 Treatment Acres</td>
<td>TOTAL PROJECT COST:</td>
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<tr>
<th>Section 4: Meadowood</th>
<th>Proposal Price Per Acre</th>
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<tbody>
<tr>
<td>Meadowood Section</td>
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<tr>
<td>TOTAL: 4.8 Treatment Acres</td>
<td>TOTAL PROJECT COST:</td>
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Contractor Responsibilities include:
- Contractor will work cooperatively with the Project Coordinator, Landowners, Amador Fire Safe Council (AFSC), and PG&E Representatives to insure compliance with the guidelines, conditions and criteria of the grant.
- Contractor will include enough layout time and supervision time in proposal to assure public safety and compliance with AFSC requirements.
- Contractors will include full time hours worked and number of crew members engaged in project work on each invoice.
- Contractor will retain area/vegetation designated for retention or protection.
- Contractor will be responsible for crew’s safety and sanitation needs.
- Contractor will be responsible for ensuring protection of structures, property improvements, power lines and other utilities.
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- Residual trees will be protected from skin ups and damage while Contractor determines and implements the treatment of trees and brush within the project area.
- Contractor will be responsible for implementation fire risk mitigations measures. Contractor must abide by all fire prevention rules. This includes all provisions listed in Public Resources Code 4427-4442, which establishes minimum standards for fire tools to be on-site. Contractor will be prohibited from working during extreme fire hazard periods, which include “Red Flag Warning” days established by the National Weather Service and CalFire, and/or other days determined by AFSC to be high fire hazard days.
- All traffic control and signs will be the responsibility of the Contractor.

PROPOSAL FORMAT: A qualifying proposal must address all of the following items:
Proposal shall be submitted as a single work document, emailed to Amanda Watson AmadorFireSafe@gmail.com

1. **Cover Sheet** with the following contact information:
   a. Title of Proposal, Name and Address of Firm, Contact person, Phone Numbers (landline and cellular), Email Address and Fax Number, as applicable.

2. **Understanding of the Project:** The Contractor shall provide a brief response that demonstrates an understanding of the fuels treatment within the project area that clearly describes his or her ability to reduce hazardous fuel loads in the project locations. This should include a statement of how the proposal will perform the necessary services for each section that is being bid on.

3. **Equipment and Objectives:** The Contractor will also provide a description of equipment to be used in accomplishing the contract and describe how the equipment will achieve treatment objectives.

4. **Qualifications of Key Personnel:** The Contractor shall provide the names of the key people who will be working on this project, their role in the project, and a synopsis of their experience relevant to these roles. Expertise in prior fuels reduction work is highly desirable.

5. **References:** The Contractor shall provide a minimum of three (3) references from similar or related projects, including an appropriate contact name, telephone number and email address (if available) and location and address of previous projects.

6. **Cost Proposal:** The Contractor shall provide a total project cost as well as a per acre cost that covers all work and responsibilities described in the Project Description and Scope of Work. The Contractor may submit a proposal for Section 1, 2, 3 and/or 4 or any combination.

7. **Driving Record and Insurance:** Contractor must maintain a valid driver’s license. The successful applicant must provide proof of current auto, liability, and workman’s compensation insurance upon award are contract.
   - Automobile Liability Insurance of not less than $500,000 is required in the event motor vehicles are used by the Contractor. One million dollars ($1,000,000) per accident for bodily injury and property damage combined single limit.
   - Workers Compensation coverage: Contractor shall maintain workers’ compensation insurance for all of its employees during the life of the project.
   - Commercial General Liability Insurance of not less than Two Million dollars ($2,000,000) combined single limit per occurrence for personal injury liability, bodily injury and property damage. Two million dollars ($2,000,000) aggregate.
PROJECT TIMELINE:

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<tr>
<th>Milestone</th>
<th>Timeline</th>
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<tr>
<td>Release request for proposal</td>
<td>September 1&lt;sup&gt;st&lt;/sup&gt;, 2020</td>
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<tr>
<td>Pre-proposal Tour (contact AFSC to RSVP)</td>
<td>September 15&lt;sup&gt;th&lt;/sup&gt;, 2020</td>
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<tr>
<td>Proposals Due</td>
<td>September 23&lt;sup&gt;rd&lt;/sup&gt; 2020</td>
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<tr>
<td>Review and Selection of Contractor(s)</td>
<td>No later than September 28&lt;sup&gt;th&lt;/sup&gt; 2020</td>
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<tr>
<td>Announcement of Selected Contractor(s)</td>
<td>September 30&lt;sup&gt;th&lt;/sup&gt; 2020</td>
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<tr>
<td>Agreement Signed</td>
<td>September 30&lt;sup&gt;th&lt;/sup&gt; 2020</td>
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<tr>
<td>Work Begins</td>
<td>ASAP (depended on weather)</td>
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<tr>
<td>Contract Ends</td>
<td>November 30&lt;sup&gt;th&lt;/sup&gt; 2020</td>
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CONTRACTORS PROPOSAL SUBMISSION:
Proposal package shall be received by AFSC no later than September 23<sup>rd</sup> 2020. Address any questions to Amanda Watson at (916) 612-5163 or amadorfiresafe@gmail.com.

PAYMENT:
The AFSC shall make payment to the Contractor within 30 days of the AFSC receipt of an acceptable invoice. Payment will be based on actual/measured treated acreage. In order to receive reimbursement under the described Project, the Contractor shall provide an “Invoice for Services” detailing services performed by task and actual costs.

All Invoices and Correspondence pertaining to this contract shall contain 2020 AFSC- PG&E Project in the heading.

- **Rates:** In consideration of Contractors fulfillment of the promised work, the AFSC shall pay Contractors at a Per Acre Rate accepted and authorized by the AFSC.
- **Documentation:** Contractors will include full time hours worked and number of crew members engaged in project work on each invoice.
- **Expenses:** No travel or other expenses will be reimbursed by AFSC.
- **Budget Contingency Clause:** If funding is reduced or deleted for purposes of this program or if project area is decrease due to not receiving Rights of Entry, the AFSC shall have the option to either cancel this Agreement with no liability occurring to the AFSC or the AFSC, or offer an agreement amendment to Contractor to reflect the reduced amount.

NONDISCRIMINATION:
The activities conducted under this agreement will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Restoration Act of 1987 (Public Law 100-259); and other nondiscrimination statutes: namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the American's with Disabilities
Act of 1990. They will also be in accordance with regulations of the Secretary of Agriculture (7CFR-15, Subparts A & B), which provide that no person in the United States shall on the grounds of race, color, national origin, gender, religion, marital or family status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Agriculture or any agency thereof.

The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the California Fire Safe Council or the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.

MAPS:
Project Areas are displayed on the below maps.
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