



Amador Fire Safe Council

POB 1055, Pine Grove, CA 95665

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“The Mission of the Amador County Fire Safe Council is to protect the people of Amador County and their property from the effects of catastrophic wildfire through education, cooperation, innovation and action.”

Amador Fire Safe Council – Board of Directors Meeting

Minutes – March 21, 2018

Amador County General Services Administration Conference Room, 12200B Airport Road, Martell CA

Attendance:

Directors: Pat Minyard (PM), Jan Bray (JB), John Heissenbuttel (JH), Jay Francis (JF), Frank Leschinsky (FL), Paul Maben (PM).

Proxies: Connie Gonsalves (CG) to JB.

Coordinator: Amanda Watson (AW)

Public Member: Tom Tinsley/CAL FIRE, Tom Lowry/RPF, Brian Oneto/AmCoSupervisor.

TO DO Items noted in **green**.

Agenda and Minutes: Meeting called to order at 1508. Approved unanimously without corrections or additions.

Introductions

Treasurers Report: Presented by JH:

- a. Due to Nancy Fort's passing, JH is paying bills as necessary with Executive Committee approval. John is keeping records for future bookkeeper. JH is picking up/opening/summarizing mail from the AFSC Post Office correspondence. **JH will get electronic files from Nancy's home computer.**
- b. Outlook – need cash advance from CaFSC for WUI grant bills – still pending. **Amanda will check with Dan Lang to get the full funding amount from the WUI grant.**
- c. Title III closeout – **JH will submit final invoices to AmCo/Chuck Iley** (\$17,000+ to be invoiced) ASAP.
- d. 2018 Budget – at the end of 2017 FY, we will have appx \$25,000 in general funds. Operating expenses projected to be roughly the same as 2017; projected account balance of around \$30,000 at end of 2018 FY. JF moved and PM 2nd and all approved 2018 budget.
- e. JH and all are searching for a replacement bookkeeper. **JH will get an example RFQ to utilize to advertise for a new bookkeeper; AW and JF and JH will be a subcommittee to develop recommendations for a bookkeeper.**
- f. PG&E grant – AFSC submitted a 2018 Grant Concept Proposal for \$138,700+ for ingress/egress and fuelbreak construction. PM updated everyone on the new changes taking place with Distribution Line clearing via PG&E.

Coordinator Report: AW

- a. PG&E CEMA 2018 – concept proposal submitted – see item Treasurers Report item e above.
- b. WSWUI-2015: Deadline extended to May 31, 2018. We have 3 contractors (Bella Forestry, CHIPS and Bordges) in addition to CDCR Inmate crews from Pine Grove. Need Contracts signed from landowners to allow Contractors to begin work – **AW and JB will conduct field visit on 2018/3/22 to secure more signed contracts.** Mitchell Mine FB CEQA is progressing but also ROEs are lacking and provides timeline challenges – **AW will get ROE from landowner Aldrich.**

- c. General: FB page updated. More video of local response is on the AFPD FB page – AW needs to link to AFPD FB page for local info and AFPD will link to our FB page. AW will post Minutes and Agendas to AFSC Website.
- d. CaFSC grant opportunities are open. AW suggested a Grant Committee meeting to review and recommend which grants to apply for utilizing CWPPs for prioritizing projects – AW will organize a Grant Committee meeting ASAP.
- e. Title III: AW will work with Grant Committee to determine how to spend \$6500. A new proposed deliverable is a website upgrade and education/outreach.
- f. NFWF Grant – ARCD is working with ACCG for meadow restoration.
- g. ARCD is hiring a Natural Resource Specialist – AW will forward vacancy announcement for a Temporary 1-year position.
- h. AW is prepping a strategic planning session for AFSC Board. Doodle poll will be resent.

Other Business:

- a. Nominations for 2018 FY – Voted to keep current roster of AFSC Executive Committee and Directors.
- b. AmCo Fair Booth 2018 – Tree Mortality should be a big focus. JB suggested AFSC contribute by purchasing give-away items; FL suggested we discuss it more at our Strategic Planning meeting. Directors voted to join with ARCD and UCCE to staff fair booth.
- c. Outreach strategy – shirts and Big Map to be addressed when CG is in attendance.
- d. Interagency Cooperators Collaborative followup – we will present at AmCo and CaCo BOS meetings. Minutes of the meeting will be attached for review along with these Minutes.
- e. Vehicle Magnets – AW will send out recommendations to buy 2 as a safety item while conducting field visits.

Public Comments:

- a. Tom Lowry discussed issues related to Mitchell Mine FB Environmental Studies.

Meeting Adjourned at 1650.

The next full Board meeting is scheduled for:
Wednesday, April 18, 2018.