



Amador Fire Safe Council

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“The Mission of the Amador County Fire Safe Council is to protect the people of Amador County and their property from the effects of catastrophic wildfire through education, cooperation, innovation and action. “

Amador Fire Safe Council
Executive Board of Directors Meeting

MINUTES

January 21, 2015

Amador County Agriculture Department Conference Room
12200 – B Airport Road, Martell

Attendance: Cathy Koos Breazeal, Executive Director, Amy Rocha, Secretary, NRCS; Steve Bonner; Elena Knox; Connie Gonsalves, Rebecca Brown, Jan Bray, Tony M., John Hoffman, John Heissenbuttler, Thomas Tinsley.

1. Call to Order – 3:03 pm by President Steve B.
2. Agenda – Connie Moved. Tony 2nd. Passed voice vote
3. Introductions -
4. Minutes – 12/17/2014. Connie Moved. Tony 2nd. Motion Passed.
5. Treasurer’s Report
 - A. Discussed treasurer’s report.
 - i. Last page of 3 Bank balance correct. Still coding issues. 906 & 907 shouldn’t be there it is the admin money from the grants and should be moved to 950.
 - ii. Doesn’t include Title III. Doesn’t include the clearinghouse deposit. Next month things clearer when Nancy comes.
 - iii. Connie requested report prior to meeting.
 - iv. Motion made by Connie – Get an accurate up to date treasurer’s report 1 week prior to meeting and sent to all directors. Jan 2nd.
 - B. Nancy confirmed coming to meeting in February.
6. Executive Director’s report – See Attached
 - A. Fire adapted Amador – Increase admin takes \$ off of ground work. OK Increase Admin due to dropbox and trips to McCellan. Match for 2016 CAFSC may be an issue. New requirements for State Fire Safe Council grants including disability accommodations and reporting obligations. Jackson City Council has hearing impaired assistance.
 - B. As of February 15th the Rancheria Fire Department is shutdown.
7. FSC Invoice Confirmation - not attached but all previously approved. Included – Payroll, Bookkeeper, Website renewal (domain name \$120 for multiple years)
8. Announcements –
 - A. EQIP applications being accepted now.

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- B. El Dorado Native Plant Society presentation – Before & After the fire and climate change – Becky Estes and Hugh Saford. Possibility of having them come over and give a presentation event for education and outreach.
9. Committee/Grant Reviews – see above
- A. Fundraising – Rebecca – Events in conjunction with Volcano Union Pub – Monday night – donate \$1 per meal. Volcano Armory – Comedy Club – Need to guarantee 200 tickets sold. For \$50 dinner by union plus a comedy show. Can also sell raffle tickets. Get \$20 back from each ticket so \$4000 without raffle tickets.
10. Old Business
- A. Title III –
- i. Final submission will include final comments between John and FSC
 - ii. Invoices need to be edited.
 - iii. Elena volunteered to work with Cathy and Nancy. Invoices were incomplete. If there was a surplus should be a report instead of invoice. Some invoices showed surplus some deficit.
 - iv. Invoices needed increased detail. John made clear what he needs. Should go forward with incorporating John’s comments with edits and adds.
 - v. MOTION – Rebecca Moved. Title III submission packet is to be fully completed by 2/11/2015. Cathy & Elena will meet next week & make corrections, include comments into invoices, correct number disparities & provide data to Nancy. Packet will come to the AFSC BD for final review by 2/11/15. Connie 2nd. Voice vote Passed unanimously.
11. New business –
12. Presentation – Defensible Space Public Education CKB – Given to Master Gardeners public education class.
13. Next Meeting – February 18, 2015.
14. Adjourn 4:58 pm