



Amador Fire Safe Council

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“The Mission of the Amador County Fire Safe Council is to protect the people of Amador County and their property from the effects of catastrophic wildfire through education, cooperation, innovation and action. “

Amador Fire Safe Council Executive Board of Directors Meeting

MINUTES

November 19, 2014

Amador County Agriculture Department Conference Room
12200 – B Airport Road, Martell

Attendance: Cathy Koos Breazeal, Executive Director, Amy Rocha, Secretary, NRCS; Steve Bonner; Elena Knox; Connie Gonsalves, Paul Maben, Tony M., Rebecca Brown, John Hoffman, Helen Page, Jan Bray, John Heissenbuttel

1. Call to Order – 2:58 pm by President Steve B.
2. Verbal agenda – Helen Moved to waive having a written agenda. Jan 2nd. Passed voice vote
3. Introductions -
4. Minutes – October 15 2014 Elena Moved. Helen 2nd. Motion Passed. Connie Abstained
5. Executive Director’s report – See Attached
 - A. Woodland ready for firewise certifications.
 - B. PGE grant – Refusal of landowner won’t cut trees right of way. Cathy has done due diligence. Will talk with local fire station.
 - C. Homeowners guide will be completed in a couple of weeks.
 - D. SRA fee grant – Clinton Road Fuel Break and Public Education.
 - E. Green House Gas grants – Clinton Road and Mitchel Mine.
6. FSC Invoice Confirmation
 - A. Chips invoice ~ \$21000 - Nancy ~ \$400
7. Announcements – EQIP applications being accepted now.
8. Public Comments
 - A. John Hoffman. Title III Homeowners Guide must be different than PGE grant covering no double dipping. Title III Homeowner Guide will have landscaping component. Must make sure invoicing separate.
 - B. John Heissenbuttel. BOS submitted a Green House Gas grant with emphasis on ingress and egress on frequently used roads including – Tabeaud, Hale, Quartz Mountain, Lupe, Pine Grove – Volcano, Fiddletown and Rams Horn Grade. 50 ft on each side. Cooperative submittal by a few RPF’s in the county.
9. Next Meeting – December 17th, 2014
10. Closed Session 3:37 pm
 - A. Pieces of Title III packet put together – 5 invoices, cover letter from board which includes pre & Post 2012 history. 5 invoices with multiple billing periods.

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- B. Loaded rate previously used \$45 which includes some grant writing & overhead vs the backed up rate of \$37 from Quickbooks.
 - C. Review of Title III packet to be submitted to BOS. Draft will be reviewed by John Hoffman prior to final submittal.
 - D. Packet will include 5 invoices, documentation, evidence of products completed today, cover letter summary of packet contents.
 - E. Will we be able to give the BOS draft of the CWPP? Needs to be included with packet.
 - F. Each invoice includes where we are, what is left and when it will be done.
 - G. Packet will include: Cover letter, 5 invoices, AFSC mission statement, district ranger letter, draft products to date for Title III, description of CWPP maps.
Cover letter – summary of submission contents, statement of plans for future and request for \$ due to complete.
Maps – None electronic; do not include maps in packet just description.
 - H. Helen will write the draft cover letter. When she finishes draft a copy will be sent to AFSC BD.
 - I. Connie will help Cathy with Homeowners Guide.
 - J. Keep rate @ \$37/hour for the invoices.
 - K. Jan went out with Cathy to see CHIPS work, she said they are doing a good job.

11. Next month agenda – 1. Grand funding – how do we pay for ED to do work to apply for grants? 2. Loaded pay rate. 3. How to get seed \$ 4. Volunteers 5. What to do to increase funds for 950 ? 6. Verifying Title III salaries OK ?
Meeting adjourned 5:03 pm.