



## Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)



April 21<sup>st</sup>, 2021  
3:00-5:00

Due to concerns about health and the need to maintain social distance, this meeting will be held remotely.

If interested, please call +1 413-961-2154 PIN: 546 838 024#

If you choose to attend via video conference, go to: [meet.google.com/wcw-sbmt-bkz](https://meet.google.com/wcw-sbmt-bkz)

If using the video conference link please copy and paste in to the web browser.

### AGENDA

1. Approve/Modify Agenda\*
2. Approve/Modify March Minutes\*
3. Introductions
4. Treasurers Report (John)\*
5. Coordinator Report (Amanda)
  - a. Project Updates
    - i. Mitchell Mine Fuel Break
    - ii. Tiger Creek Fuel Break
    - iii. Amador County Stewardship – Mokelumne Community Forest
    - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Amador County Fair Participation 7/29-8/1 (Amanda)
7. Grants Committee Update (John/Amanda)
8. Ca. Public Resource Code Discussion (John)
9. Amador Defensible Space for Seniors Program (Pat)
10. Outreach/Virtual Townhall Updates (Connie)
11. Fire Safe Ordinance Committee (Connie)
12. AlertWildfire Cameras Project Update (Frank)
13. Amador County 5 year Economic Development Plan (Frank)
14. FireWise Community Groups Update (Dick Stamm)
15. Public Comment
16. Other items/adjourn

\*Action items



## Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

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March 17<sup>th</sup>, 2021

Via Conference Call/Google Meet due to COVID-19

3:00-5:00



### MINUTES

Present: Pat Minyard, Connie Gonsalves, John Heissenbuttel, Frank Leschinsky, Susan Peters, & Jay Francis

Staff: Amanda Watson,

Public: Dick Stamm, Cindy Engel, Tom Ellison, Deirdre Mueller, Tom Tinsley & Don Dowell

1. Approve/Modify Agenda – Pat called the meeting to order at 3:03 p.m. The proposed Agenda was approved unanimously.
2. Approve/Modify August Minutes – The February 2021 minutes as distributed were approved unanimously.
3. Introductions – Amanda introduced everyone on the call/Google video conference.
4. Treasurers Report – John stated that as of **2/28/21** we had an account balance of **\$546,321.64** in the bank. Fuelbreak activity continues but we are staying current with paying invoices. A supplemental check to Amanda for back pay was approved but she has not yet received it. John will check on it.
5. Coordinator Report – see attached Coordinator Report for specifics. Amanda stated that we are applying for a \$227,000 grant to help pay for a Vegetation Management Study. This study will seek to compare the effectiveness and costs of traditional herbicides, organic herbicides and animal use (goats) in controlling vegetation in the fuelbreaks once the initial work has been completed.
  - a. Project Updates
    - i. Mitchell Mine Fuel Break
    - ii. Tiger Creek Fuel Break – 140 acre project is nearly done. Ed S. has taken a series of before & after photos of the project.
    - iii. Amador County Stewardship – Mokelumne Community Forest involving 9 different BLM parcels. Met with BLM biologist to see what surveys will need to be completed prior to starting operations.
    - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Grants Committee Report – Amanda gave an overview of the online Grants Committee meeting held on 3/15 where effort priority was discussed. Tom T. noted that the established Community Wildfire Protection Plans were a great resource and if any needed updating, this may be an opportune time to seek funding for such an effort.
7. Amador Defensible Space for Seniors Program – Pat reported that a total of 13 properties were treated with the grant money. Most of the piles that were generated were or will be chipped leaving approximately 3 to be burned.
8. Outreach/Virtual Townhall – Connie stated that there is nothing new to report. Still waiting to see if in-person meetings can begin in April. Will reach out to Chief Withrow for an update.

9. Fire Safe Ordinance Committee – Unfortunately, the draft ordinance remains on the desks of Supervisors Oneto & Brown. It needs to have approval from the full BOS prior to going into this year’s fire season. John will continue to encourage action from Brown & Oneto.
10. AlertWildfire Cameras Project Update –Volcano Communications installed a new communication drop at the Mt. Zion Lookout. A second camera is slated to be installed on the Red Corral tower. Another camera is planned to be mounted on the Kennedy Mine Head-frame. In order to do this one a new mounting mast was required. The Historical Society requested AFSC to pay the \$269 for the fabrication of this attachment. AFSC board unanimously supported this expenditure.
11. Amador County 5 year Economic Development Plan – My internet cut out here and I did not hear any updates... Was there anything?
12. Fiddletown Firewise Group Update – Dick reported that the Burke Ranch Subdivision with 67 properties east of Plymouth has now attained Firewise Community designation. Rollingwood Estates continues to work on theirs and it should be finalized soon. It was reported that the Fiddletown group has raised over \$3,000 for educational tools.
13. Public Comment - Tom T. announced CALFIRE was in its first of two grant cycles with funding up to \$130 million. There will be a free online grant application workshop hosted by Joy Tucker from the North Region in Redding. Tom also advised four Defensible Space Inspectors have been hired and will begin work on 3/22/21 with a fifth to start later.
14. Other items/adjourn - None

*Meeting Adjourned at 4:06 pm*

## AFSC 2021 Calendar Year Budget

**FY 2019/2020 AFSC Budget  
Jan 1 – Dec 31 2021**

**Income and Expense Actuals  
FY Jan 1 – Dec 31 2021  
March 1 – March 31, 2021**

### Assets/Income

<b>Bank Balance Combined</b>		<b>\$ 384,902.67</b>
<b>Unrestricted Bank Balance</b>	<b>\$ 80,000.</b>	<b>93,122.89</b>
Mitchell Mine x4206		22,243.12
PG&E x4255		30,575.21
Tiger Creek x4222		211,497.37
SNC Am Co Stwd x4230		27,464.08

PG&E CEMA Program	75,000. <sup>i</sup>	\$ 75,000.00
SNC Tiger Creek Planning	38,000. <sup>ii</sup>	38,000.00
SNC Tiger Creek Implementation	440,000. <sup>iii</sup>	\$440,000.00
CAL FIRE Mitchell Mine	435,000. <sup>iv</sup>	\$176,112.36
CAL FIRE Ingress/Egress	365,900. <sup>v</sup>	\$365,900.00
SNC Am Co Stewardship	82,000. <sup>vi</sup>	\$ 82,000.00
Defensible Space	10,000. <sup>vii</sup>	\$ 10,000.00
Contributions	250.	\$ 250.00
<b>A/I TOTAL</b>	<b>\$1,526,150.</b>	<b>\$1,187,262.36</b>

### Expenses

#### **Operating:**

302 Depreciation	450.	0.00
305 Service Charges	0	0.00
321 State Filing Fees	85.	0.00
324 Software Licensing	140.	0.00
330 Insurance, D&O	1,600.	0.00
335 Internet Service	0.	0.00
343 Bank Charges	100.	55.00
345 Office Supplies	1,500.	0.00
346 Postage	400.	0.00
350 Outreach	20,000. <sup>viii</sup>	0.00
356 Professional Fees	1,200. <sup>ix</sup>	0.00
365 Telephone	375.	50.00
370 Travel & Entertainment	2,250.	425.10
<b>Total</b>	<b>\$26,080.</b>	<b>\$ 530.10</b>

#### **Contractual:**

305 AFSC Coordinator	41,200. <sup>1</sup>	18,370.91
306 Coordinator Assistant	6,300. <sup>2</sup>	0.00
310 RPF Professional Forester	170,000.	24,808.01
315 Environmental Documentation	110,000.	0.00
320 Groundwork Contracted Labor	1,043,000.	261,742.34
311 Bookkeeper	3,000.	0.00
<b>Total</b>	<b>\$1,373,500.</b>	<b>\$304,921.26</b>

<b>TOTAL EXPENSES</b>	<b>\$1,399,580.</b>	<b>1/1/22 Bank Balance \$206,570.</b>
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<sup>1</sup> Assumes 80 hours/month @\$50/hour. Also includes back pay for raise approved 4/20.

<sup>2</sup> Assumes 20 hours/month @\$35/hour to financially track and report on grants.

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<sup>i</sup> Assumes we receive same amount as previous year.

<sup>ii</sup> Assumes archeological flagging, owl surveying, AFSC oversight and RPF work.

<sup>iii</sup> Assumes 180 acres fuel reduction, AFSC oversight and RPF work. 140 acres currently under contract

<sup>iv</sup> 75 acres mastication work currently under contract which will complete all mastication under project. Complete handwork in fall 2021. Includes project oversight and RPF.

<sup>v</sup> Assumes 20 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.

<sup>vi</sup> Assumes archeology, botany/wildlife and silvicultural work completed, AFSC oversight and RPF work.

<sup>vii</sup> To be complete by 5/21

<sup>viii</sup> Increased significantly to reflect outreach in Ingress/Egress grant. This includes financial assistance for organizers of Fire Wise Communities.

<sup>ix</sup> We owe tax returns for 2019 and 2020.

**Amador Fire Safe Council  
Coordinator Monthly Report  
Mar-21**

Date Range: February 17th 2021-March 17th 2021

Project	Update	Future Planned Actions
Mitchell Mine	Mastication completed on Phase 3. Additional 15-20 area added, was started 4/19 .	Need to plan for herbicide treatment/additional CEQA documentation for maintenance work. Also contact landowners interested in herbicide application.  Plan for handwork in Phase 4.
	Working with ARCD to develop plan for herbicide treatment and funding. ARCD submitted an interagency agreement for MMFB maintenance.	
Tiger Creek Fuel Break	Work Completed.	Plan for Phase 2 of Mastication work/handwork
	Working to expand work South, BLM property in Calaveras County.	
AmCo Stewardship - Mokelumne Community Forest	Arch. survey completed have a meeting set up with BLM. Biology and Owl/Goshawk Surveys in progress.	Reporting/Advance funding request
Amador County Collaborative Ingress, Egress and Education Plan	Developing maps/road selection for Phase 1 RFP. 1/2 done with driving roads to prioritize.	Plan a site visit with Patrick - to review project area
	RPF completed paperwork for CEQA development for private roads, submitted to CalFire	Plan phase 1 of projects.
General AFSC Outreach	Planning for Amador/Calaveras Cooperators Meeting  Rob Withrow is planning an outdoor townhall (Fiddletown?) in early May.  Amador County Fair July 29th-August 1st. ARCD is having a booth, does AFSC want to participate?	
Grant Opportunities	Interagency Agreement: Working with ARCD on agreement with CalFire \$230,000 for MMFB CEQA/maintenance.	
	Possible upcoming grants from SNC for fuel break maintenance, need to work to get CEQA completed for MMFB maintenance.	

**Tiger Creek PLANNING Grant**

Project Completed – All funds have been invoiced.

Invoice 1 submitted 5/22/2020 - \$30,354.21

Invoice 2 submitted 1/1/2021 - \$29,417.09

<b>Grant Budget</b>			
<b>SNC 1096 Tiger Creek Planning Project</b>			
<b>July 2019 - December 2020</b>		<b>Expended to</b>	
<b>Budget Category</b>	<b>Grant</b>	<b>Date</b>	<b>Remaining Funds</b>
Project Management	\$ 2,500.00	\$ 2,477.78	\$ 22.22
Archaeological Survey	\$ 27,800.00	\$ 8,849.00	\$ 18,951.00
Resource Surveys	\$ 41,100.00	\$ 27,043.35	\$ 14,056.65
CEQA/NEPA Development	\$ 21,100.00	\$ 15,967.42	\$ 5,132.58
Administration	\$ 7,500.00	\$ 5,433.76	\$ 2,066.25
<b>Total</b>	<b>\$ 100,000.00</b>	<b>\$ 59,771.31</b>	<b>\$ 40,228.70</b>

**Tiger Creek IMPLEMENTATION Grant**

Invoice 1: ADVANCE REQUEST submitted 8/3/2020 - \$250,237.80

<b>Grant Budget</b>			
<b>SNC 1200 Tiger Creek Implementation Project</b>			
<b>July 2020 - December 2022</b>		<b>Expended to</b>	<b>Remaining</b>
<b>Budget Category</b>	<b>Grant</b>	<b>Date</b>	<b>Funds</b>
<b>Project Mangement</b>	<b>\$ 107,856</b>	<b>\$ 11,646.17</b>	
Project Management	\$ 30,080	\$ 3,021.17	\$ 27,058.83
Tracking/Reporting	\$ 9,776	\$ -	\$ 9,776.00
RFP On-the Ground Oversight	\$ 68,000	\$ 8,625.00	\$ 59,375.00
<b>Implemenation</b>	<b>\$ 629,900</b>	<b>\$ -</b>	<b>\$ 629,900.00</b>
Fuel Reduction	\$ 462,000	\$ -	\$ 462,000.00
FB Construction/Improvement	\$ 22,400	\$ -	\$ 22,400.00
Road Clearence	\$ 127,100	\$ -	\$ 127,100.00
Bird Surveys	\$ 18,400	\$ -	\$ 18,400.00
<b>Materials/Signage</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
<b>Outreach/Printng</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
<b>Subtoal</b>	<b>\$ 744,756.00</b>	<b>\$ 11,646.17</b>	<b>\$ 733,109.83</b>
<b>Administration (12%)</b>	<b>\$ 89,371</b>	<b>\$ 1,397.54</b>	<b>\$ 87,973.18</b>
<b>Total</b>	<b>\$ 834,127</b>	<b>\$ 24,689.88</b>	<b>\$ 809,436.84</b>

**AmCo Stewardship PLANNING Grant**

Invoice 1: ADVANCE REQUEST submitted 8/10/2020 - \$28,588.50 - Received

<b>Grant Budget</b>			
<b>SNC 1251 AmCo Stewardship - Mokelumne Community Fore</b>			
<b>July 2020 - April 2021</b>		<b>Expended to Date</b>	<b>Remaining Funds</b>
<b>Budget Category</b>	<b>Grant</b>		
<b>Project Management</b>			
Project coordination, Monitor Contracts, Report Consolidation, Administration	\$ 20,192.00	\$ 2,390.85	\$ 17,801.15
<b>Project Implementation</b>			
Cultural Resource Study Contractor	\$ 32,325.00	\$ -	\$ 32,325.00
Botany, Wildlife, Silvicultural Resource Study/Evaluation	\$ 21,068.00	\$ -	\$ 21,068.00
CEQA/NEPA Report Contractor	\$ 8,500.00	\$ -	\$ 8,500.00
<b>Publications/Printing/Public Relations</b>			
Public Education/Outreach at Civic Events	\$ 3,000.00	\$ -	\$ 3,000.00
<b>Subtotal</b>	<b>\$ 85,085.00</b>	<b>\$ 2,390.85</b>	<b>\$ 82,694.15</b>
<b>Administrative Costs (12%)</b>	<b>\$ 10,210.00</b>	<b>\$ 286.90</b>	<b>\$ 9,923.10</b>
<b>Total</b>	<b>\$ 95,295.00</b>	<b>\$ 2,677.75</b>	<b>\$ 92,617.25</b>

**Ingress/Egress Grant**

No Invoices submitted, Planning on requesting \$260,000

<b>Grant Budget</b>			
<b>19-FP-AEU-1036 Ingress, Egress and Education Plan</b>			
<b>September 2020 - December 2022</b>		<b>Expended to Date</b>	<b>Remaining Funds</b>
<b>Budget Category</b>	<b>Grant</b>		
<b>Contractual</b>	<b>\$ 922,710</b>	<b>\$ 8,931.14</b>	<b>\$ 913,778.86</b>
Notice of Exemption (RFP)	\$ 75,000	\$ 4,062.50	\$ 70,937.50
Project Oversight (RFP)	\$ 112,500	\$ -	\$ 112,500.00
Project Oversight/Outreach	\$ 63,000	\$ 4,868.64	\$ 58,131.36
Road Clearence (YouthCamp)	\$ 17,460	\$ -	\$ 17,460.00
Road Clearance (Private)	\$ 654,750	\$ -	\$ 654,750.00
<b>Mileage</b>	<b>\$ 1,650</b>	<b>\$ -</b>	<b>\$ 1,650.00</b>
Signage	\$ 25,000	\$ -	\$ 25,000.00
Cal Am RPF Oversight		\$ -	\$ -
AFSC Board		\$ -	\$ -
Project Mapping		\$ -	\$ -
<b>Subtoal</b>	<b>\$ 949,360.00</b>	<b>\$ 8,931.14</b>	<b>\$ 940,428.86</b>
<b>Administration (10%)</b>	<b>\$ 94,936</b>	<b>\$ 893.11</b>	<b>\$ 94,042.89</b>
<b>Total</b>	<b>\$ 1,044,296</b>	<b>\$ 9,824.25</b>	<b>\$ 1,034,471.75</b>



## Mitchell Mine Fuel Break

4 Advance Invoices Submitted #1: \$66,600, #3: 252,581.82 #5:\$252,581.82 #7: \$252,581.82

3 Interim Invoices Submitted #2: \$1,495.67 #4: \$798.20, #6: \$6,305.82

Grant Budget					
5GG17109 Mitchell Mine Watershed Protection - Phase 2					
Original Budget				Expended to	
Budget Category	Grant	AFSC Match	Partner Match	Date	Remaining Funds
<b>Contractual</b>	\$ 918,239.00	\$ 30,000.00	\$ 168,912.00	\$ 717,428.53	\$ 200,810.47
Handwork - CYA Camp	\$ 15,239.00		\$ 168,912.00	\$ 14,287.14	\$ 951.86
Handwork - Contract	\$ 125,000.00			\$ -	\$ 125,000.00
Mechanical Mastication	\$ 667,500.00			\$ 588,734.00	\$ 78,766.00
Registered Professional Forester	\$ 48,000.00	\$ 30,000.00		\$ 82,245.51	\$ (34,245.51)
Project Oversight	\$ 62,500.00			\$ 32,161.88	\$ 30,338.12
<b>Other Cost</b>		\$ 16,344.00	\$ 60,000.00	\$ -	\$ -
AFSC Board Admin		\$ 1,344.00			\$ -
BLM EIS			\$ 30,000.00		\$ -
<i>BLM Handwork - CYA Camp</i>					
State Park CEQA			\$ 30,000.00		\$ -
Private Land CEQA		\$ 15,000.00			\$ -
<b>Indirect (10.7815%)</b>	\$ 99,000.00			\$ 77,349.56	\$ 21,650.44
<b>Total</b>	\$ 1,017,239.00	\$ 46,344.00	\$ 228,912.00	\$ 794,778.09	\$ 222,460.91