



Amador Fire Safe Council
 PO Box 1055, Pine Grove, CA 95665
 www.AmadorFireSafe.org



January 15th, 2025
 3:00-5:00
 Virtual & In-Person Meeting

Attend In-Person	Attend Virtually
19888 Church Street, Pine Grove (Behind Pine Grove Park) Volcano Communications Tech Center	Join Zoom Meeting https://us02web.zoom.us/j/2674846542?pwd=VjlrL25rMGkwY2paMmxhckhKbnJSZz09 Meeting ID: 267 484 6542 Call-In Number: 1(669)900-6833 Code: 2674846542# Passcode: 1055

AGENDA

1. Approve/Modify Agenda*
2. Approve November Minutes*
3. Introductions
4. Treasurers Report (John)*
 - a. FY 2025 Budget (Dana)*
5. Coordinator Report (Amanda)
 - a. Mapping Project Update
6. FireWise Community Program Update (Megan)
7. Partner Updates
 - a. Cal Fire
 - b. Amador Fire Protection District
 - c. Bureau of Land Management (BLM)
8. Public Comment
9. Other items/adjourn

*Action items
 Meeting will be recorded.



AMADOR FIRE SAFE COUNCIL BOARD MEETING
November 20, 2024 3:00pm



Board Present: Frank Leschinsky (FL), John Heissenbuttel (JH), Connie Gonsalves (CG), Susan Peters (SP), Chris Dow (CD), Richard Yarnell (RY)

Staff Present: Amanda Watson (AW), Dana Simpson (DS)

1. CG called to order 3:00

2. Approve/Modify Agenda – JH motioned for approval; SP seconded, all in favor, motion carried.

3. Approval of October Minutes – JH motioned for approval; FL seconded, all in favor, motion carried.

4. Introductions

5. Treasurer Report:

General - \$673,671.66 bank balance; Over budget is outreach/supply this is a reflection of the commitment to FWC signage, all of these funds are covered by existing grants. Reserve: \$200,000 in the reserve account which has achieved the goal in the budget.

Audit Discussion: Staff recommended a 2-year audit. The board made several suggestions to reduce the cost of a potential budget. Staff will follow up at a future board meeting.

AD Hoc Budget Committee: The AFSC fiscal year ends 12/31/24. Susan, John, and Dana will serve on the Ad Hoc Budget Committee.

6. Coordinators Report:

- See Board Packet

The board discussed having a Celebration in lieu of a December Board Meeting. **FL motioned for approval; CD seconded, all in favor, motion carried.**

7. Firewise Update:

No Update.

8. Partner Update:

CAL FIRE: Jeff Hoag updated on the new Land Tender mapping program that the AEU is piloting.

AFPD: none

BLM: AW gave a brief update on the Rancheria/Thompson Ridge site visit with BLM staff.

9. Public Comment

Meeting Adjourned

AMADOR FIRE SAFE COUNCIL

	2024 Budget		As of Dec 31, 2024
Expenses			
Grants Expenses			
305 AFSC Coordinator	80,000.00	1	79,578.52
306 Coordinator Assistant	6,000.00	2	21,769.65
307 Outreach Coordinator	40,000.00	3	53,765.08
308 Technical Assistance	8,000.00	4	4,977.37
309 Project Management	70,000.00	5	75,128.24
310 RPF Professional Forester	125,000.00		87,797.50
315 Environmental Documentation	10,000.00		0.00
320 Groundwork Contracted Labor	2,332,750.00		1,706,112.66
325 Consulting Services	0.00		22,241.00
350 Outreach/Materials/Supplies	10,000.00		45,284.07
Total Grant Expenses	2,681,750.00		2,096,654.09
Operating Expenses			
311 Bookkeeper	10,000.00	4	10,638.45
321 State Filing Fees	350.00		300.00
330 Insurance, D&O	2,000.00		2,498.28
343 Bank Charges	50.00		30.00
345 Office Supplies	4,000.00		39.60
346 Postage	400.00		92.30
350 General Outreach	10,000.00	6	4,295.49
365 Professional Fees	600.00	7	0.00
365 Telephone	375.00		325.00
370 Mileage	4,000.00		2,252.80
Other	0.00		1,729.95
Total Operating Expenses	31,775.00		22,201.87
Unrestricted Reserves	100,000.00		100,000.00
Total Expenses	2,813,525.00		2,218,855.96
Revenue			
Grants			
PG&E CEMA Program	30,000.00	8	25,856.34
SNC Tiger Creek Implementation	29,750.00	9	9,009.95
SNC Tiger Creek Enhancement	43,675.00	9	45,149.88

CAL FIRE Ingress/Egress 1	599,600.00	9	329,959.81
CAL FIRE Ingress/Egress 2	428,508.00	10	479,520.44
SNC County Steward Implementation	283,600.00	11	13,845.26
Community Fuel Break	294,175.00	12	149,610.63
CAL FIRE Pine Acres Maintenance	333,233.00	9	53,173.03
CAFSC County Coordinator	8,700.00	9	8,673.53
CAFSC County Coordinator – Round 2	81,300.00	9	145,131.29
CalFire Evacuation Improvement	183,000.00	9	261,042.91
CAL FIRE Upper Rancheria	587,750.00	10	577,125.12
SNC RFFCP	0.00		8,096.51
BLM Rancheria/Thompson Ridge	0.00		1,538.71
Misc Income	0.00		1,159.27
Contributions	500.00		627.04
Indirect/Admin Revenue	290,329.00		216,206.08
Interest Income	200.00		84.30
Total Revenue	3,194,320.00		2,235,810.10

1. Assumes 100 hours/month
2. Assumes 10 hours/month
3. Assumes 80 hours/month
4. Assumes 16 hours/month
5. Assumes 100 hours/month
6. Outreach that is not directly billable to a specific grant
7. Tax preparation.
8. Assumes we receive grant.
9. Assumes we complete 100% of the grant this year.
10. Assumes we complete 80% this year.
11. Assumes we complete 40% this year.
12. Assumes we complete 75% this year.

Amador Fire Safe Council Fund Balances

	As of Dec 31, 2023	As of Dec 31, 2024
5591 General Fund	106,797.38	88,290.57
Savings/Reserve Account	100,016.99	150,087.62
4255 PG&E/CWPP	94,180.01	100.00
4412 Tiger Creek Enhance	32,804.55	100.18
4420 CFSC Coordinator	4,754.63	100.13
4222 Tiger Creek Implementation	2,808.66	100.03
4651 Ingress/Egress	43,451.81	632.95
4834 AmCo Stewardship	312,525.74	299,313.50
4842 Community Fuel Break	73,302.29	199.25
4842 Pine Acres Fuel Break	106,901.35	46,435.75
Total	\$ 877,543.41	585,359.98

Amador Fire Safe Council Grant Snapshot
as of December 31, 2024

	AFSC	<u>Grant Period</u>	<u>Amount Awarded</u>	<u>Direct Cost</u>	<u>Indirect Cost</u>	<u>Grant Funds Spent to Date</u>	<u>Remaining Advance</u>	<u>Invoiced</u>	<u>Amount remaining</u>
1	Coordinator (CAFSC) - COMPLETE	11/15/2021 - 3/31/2024	\$ 175,000.00	\$ 157,500.00	\$ 17,500.00	\$ 175,000.00	\$ -	\$ -	\$ -
2	Amador County Evac Improvement - CWPP (CalFire) 5GG21101 - COMPLETE	6/14/2022 - 3/15/2024	\$ 379,982.40	\$ 339,270.00	\$ 40,712.40	\$ 379,982.40		\$ -	\$ -
	PGE - Jackson Gate - COMPLETE	ends 11/30/2024	\$ 37,300.45	\$ 33,909.50	\$ 3,390.95	\$ 28,441.97		\$ -	\$ -
3	Coordinator (CAFSC) - Round 2 - COMPLETE	4/15/2024 - 12/31/2024	\$ 173,217.00	\$ 157,470.00	\$ 15,747.00	\$ 159,644.44	\$ -	\$ 73,036.44	\$ -
4	Tiger Creek Implementation 1200 (SNC)	7/28/2020 - 1/1/2026	\$ 834,126.00	\$ 744,756.00	\$ 89,370.00	\$ 807,502.03	\$ -	\$ 56,718.49	\$ 26,623.97
5	Tiger Creek Enhancement 1330 (SNC)	9/13/2021 - 1/1/2027	\$ 220,200.00	\$ 200,200.00	\$ 20,000.00	\$ 220,200.00	\$ -	\$ 22,112.52	\$ -
6	Ingress/Egress (CalFire) 5GG19102	5/13/2020 - 3/1/2025	\$ 1,044,296.00	\$ 949,360.00	\$ 94,936.00	\$ 872,136.78	\$ -	\$ 172,790.61	\$ 172,159.22
7	Ingress/Egress Phase 2 (CalFire) 5GA21119	6/2/2022 - 03/15/2025	\$ 600,000.00	\$ 545,455.00	\$ 54,545.00	\$ 527,472.49	\$ -	\$ 36,944.05	\$ 72,527.51
8	Pine Acres (CalFire) 5GG20101	approval - 3/15/2025	\$ 515,405.00	\$ 468,550.00	\$ 46,855.00	\$ 82,457.93	\$ 46,435.75		\$ 432,947.07
9	Upper Rancheria Community Fuel Break 5GA21149	10/17/2023 - 5/31/2025	\$ 950,010.00	\$ 863,645.00	\$ 86,365.00	\$ 648,070.30		\$ 18,730.96	\$ 301,939.70
10	Amador Community Fuel Break Develop Proj (CalFire) 5GG21201	8/4/2022 - 3/15/2026	\$ 726,000.00	\$ 660,000.00	\$ 66,000.00	\$ 456,037.04	\$ -	\$ 31,165.31	\$ 269,962.96
15	Volcano Hills Community Fuel Break - 5TR23100	- 3/15/2027	\$ 1,019,387.00	\$ 926,715.00	\$ 92,672.00	\$ -	\$ -	\$ -	\$ 1,019,387.00
11	RFFCP 1705 (SNC)	6/17/2024 - 5/31/2027	\$ 213,290.00	\$ 193,900.00	\$ 19,390.00	\$ 8,906.16	\$ -	\$ 5,823.76	\$ 204,383.84
12	AmCo Implementation 1370 (SNC)	8/23/2022 - 1/1/2028	\$ 1,288,444.00	\$ 1,171,313.00	\$ 117,131.00	\$ 476,526.54	\$ 296,829.19	\$ -	\$ 811,917.46
13	Rancheria Thompson Ridge - BLM	9/1/24 - 8/31/28	\$ 778,280.00	\$ 753,320.00	\$ 24,960.00	\$ 1,692.58	\$ -	\$ 1,692.58	\$ 776,587.42
14	County Wide CWPP 5GG23119	- 3/15/2030	\$ 167,860.00	\$ 152,600.00	\$ 15,260.00	\$ -	\$ -	\$ -	\$ 167,860.00
			\$ 9,122,797.85	\$ 8,317,963.50	\$ 804,834.35	\$ 4,844,070.66	\$ 343,264.94	\$ 419,014.72	\$ 4,256,296.15

*matches Unearned Revenue *Matches Accounts Receivable

2025 AFSC Draft Budget					
EXPENSES					
Grants Expenses	2024 Budget	12/31/2024 Actual	Variance	2025 Budget	Notes:
305 AFSC Coordinator (Amanda)	80,000.00	79,578.52	421.48	50,070.00	assumes 676 hrs per year
306 Finance Manager (Dana)	6,000.00	21,769.65	(15,769.65)	16,700.00	assumes 262 hrs per year
307 Outreach Coordinator (Megan)	40,000.00	53,765.08	(13,765.08)	20,600.00	assumes 490 hrs per year
308 Technical Assistance (Tamryn)	8,000.00	4,977.37	3,022.63	2,250.00	assumes 50 hours per year
309 Project Management (Gordon & Todd)	70,000.00	75,128.24	(5,128.24)	80,800.00	assumes 1433 hours per year
310 RPF Professional Forester	125,000.00	87,797.50	37,202.50	154,625.00	
315 Environmental Compliance	10,000.00	0.00	10,000.00	0.00	
320 Groundwork Contracted Labor	2,332,750.00	1,706,112.66	626,637.34	1,302,520.00	
325 Consultant	0.00	22,241.00	(22,241.00)	41,000.00	
350 Outreach/Materials/Supplies	10,000.00	45,284.07	(35,284.07)	37,575.00	
Total Grant Expenses	2,681,750.00	2,096,654.09	585,095.91	1,706,140.00	
Operating Expenses					
311 Finance Manager (Dana)	10,000.00	10,638.45	(638.45)	15,310.00	assumes 240 hours per year
305-1 AFSC Coordinator (Amanda)				8,940.00	assumes 120 hours per year
321 State Filing Fees	350.00	300.00	50.00	350.00	
325-1 Consultant				5,000.00	
330 Insurance, D&O	2,000.00	2,498.28	(498.28)	3,000.00	
343 Bank Charges	50.00	30.00	20.00	50.00	
345 Office Supplies	4,000.00	39.60	3,960.40	1,500.00	
346 Postage	400.00	92.30	307.70	400.00	
350 Outreach	10,000.00	4,295.49	5,704.51	10,000.00	
365 Professional Fees	600.00		600.00	600.00	
365 Telephone	375.00	325.00	50.00	300.00	
370 Mileage	4,000.00	2,252.80	1,747.20	4,000.00	
Other		1,729.95	(1,729.95)		
Total Operating Expenses	31,775.00	22,201.87	9,573.13	49,450.00	
Unrestricted Reserve Fund	100,000.00	100,000.00	-	100,000.00	
Total Expenses	2,813,525.00	2,218,855.96	594,669.04	1,855,590.00	
REVENUE					
Grant Revenue					
PG&E CEMA Program	30,000.00	25,856.34	4,143.66	35,000.00	
SNC Tiger Creek Implementation	29,750.00	9,009.95	20,740.05	18,478.00	
SNC Tiger Creek Enhancement	43,675.00	45,149.88	(1,474.88)	0.00	
CAL FIRE Ingress/Egress	599,600.00	329,959.81	269,640.19	161,778.00	
CAL FIRE Ingress/Egress 2	428,508.00	479,520.44	(51,012.44)	68,994.00	

SNC County Steward Implementation	283,600.00	13,845.26	269,754.74	516,980.00
CAL FIRE Pine Acres Maintenance	333,233.00	53,173.03	280,059.97	209,100.00
CAFSC County Coordinator	0.00	8,673.53	(8,673.53)	0.00
CAFSC County Coordinator Round 2	90,000.00	145,131.29	(55,131.29)	0.00
CAL FIRE Community Fuel Break	294,175.00	149,610.63	144,564.37	245,345.00
CAL FIRE Evacuation Improvement	183,000.00	261,042.91	(78,042.91)	0.00
CALFIRE Upper Rancheria	587,750.00	577,125.12	10,624.88	132,250.00
SNC - RFFCP	0.00	8,096.51	(8,096.51)	70,800.00
CAL FIRE Volcano Hills				33,750.00
BLM - Rancheria Thompson Ridge		1,538.71		205,965.00
CAL FIRE - CWPP				8,000.00
Misc Grant Income			-	
Contributions	500.00	627.04	(127.04)	500.00
Indirect/Admin Revenue	290,329.00	216,206.08	74,122.92	177,385.06
Interest Income	200.00	84.30	115.70	100.00
Reimbursement	0.00	1,159.27	(1,159.27)	
Total Revenue	3,194,320.00	2,325,810.10	868,509.90	1,884,425.06
profit/loss		106,954.14		28,835.06

Amador Fire Safe Council Fund Balances		
	As of Dec 31, 2023	As of Dec 31, 2024
5591 Checking Account	\$ 106,797.38	\$ 88,290.57
0849 Savings	\$ 100,016.99	\$ 150,087.62
4255 PG&E/CWPP	\$ 94,180.01	\$ 100.00
4412 Tiger Creek Enhance	\$ 32,804.55	\$ 100.18
4420 CFSC Coordinator	\$ 4,754.63	\$ 100.13
4222 Tiger Creek Implementation	\$ 2,808.66	\$ 100.03
4651 Ingress/Egress	\$ 43,451.81	\$ 632.95
4834 AmCo Stewardship	\$ 312,525.74	\$ 299,313.50
4842 Community Fuel Break	\$ 73,302.29	\$ 199.25
4842 Pine Acres Fuel Break	\$ 106,901.35	\$ 46,435.75

**Amador Fire Safe Council
Coordinator Monthly Report**

Jan-25

Date Range: November 15th 2024 - January 10th 2025

January is a reporting month for every grant

Project	Update	Future Planned Actions
Amador County Collaborative Ingress, Egress and Education Plan	Stone Jug, Bonnefoy Road, Shakeridge Roads have been completed. Work has started on the Manzanita/Meadowlark I/E project. This will be the last project in current rounds of I/E funding.	Staff is working on quarterly reporting. Grant terms end in February and March.
	Working on Quarterly Reporting	
Community Fuel Break Project	Community Fuel Breaks have been assigned to staff and work on project planning will continue when current fuel breaks and I/E projects are completed.	Initial planning will be completed by June 2025.
Crestview	Crestview parcel has been completed. AFSC received an extension on the Tiger Creek #1200 and #1330 grants to potentially implement maintenance/follow-up treatment on this property in Spring 2025.	Install Project signage. Execute extension. Plan for Spring treatment.
River Pines	The last remaining handwork was completed. Staff is working on Quarterly Reporting.	Future planning will begin after March 2025. Install Signage.
Upper Rancheria Fuel Break	Planning has begun planning for the completion of Upper Rancheria Fuel Break. The contractor will start work on UR-1 by March 1st.	Work will continue when the selected contractor completes work on the Jackson Creek Watershed Project.
	Draft Scope of Work completed. Working on draft RFP and developing a list of potential consultants. Quarterly Reporting was completed.	Finalize CWPP Draft Scope of Work/RFP . Schedule CWPP listening session.

<p>Capacity Building/Coordination Funding</p>	<p>The team has worked with a consultant to develop our internal GIS database and mapping systems. We have drafts of two public online platforms. These need some additional work before they are launched on our website and some additional staff training will be needed. We have some additional work that is needed u The Coordinator grant has expired 12/31/24. We are hopeful that there will be another round of funding, but we are unsure at this time.</p> <p>Microsoft Transition has been completed and we're working on finishing up technical issues and will do staff training.</p>	<p>Develop additional work plan items and trainings for integral mapping system and public maps.</p> <p>Apply for 3rd round of Coordinator grant funding if available.</p>
<p>Pine Acres Fuel Break - Maintenance</p>	<p>Implementation of mastication and CYA camp crews is in progress.</p> <p>Quarterly Reporting is in progress.</p>	<p>Continue implementation and final grant close out will be executed in the next quarter.</p>
<p>AmCo Stewardship - Mokelumne Community Forest</p>	<p>AFSC is working with BLM to plan for a forest health thinning on the Buckhorn Unit. AW and project forester, Jan Bray, are working to develop a RFP to contract for the thinning and decking logs. BLM will be the lead on the removal of the logs from site. AFSC will start the solicitation likely in late winter. We are working on the coordination for the mastication on the Shakeridge Unit of this project to take place at the same time as UR-1.</p>	<p>Release RFP for Forest Health Thinning on Buckhorn Unit.</p> <p>Begin work on Shakeridge Unit</p>
<p>Future Grant Funding</p>	<p>Community Wildfire Defense Grant: Due February 28th up to \$10 million 25% match. AFSC is evaluating projects that fall under the High County CWPP for a possible application.</p> <p>BLM Fuels NOFO: We are anticipating that BLM will release a funding announcement in January, the AFSC will likely apply for general project implementation funding to conduct fuels reduction in WUI.</p> <p>Coordinator Round 3: CaFSC has said they are hopeful that we'll be able to get another round of funding, but have no guarantees.</p> <p>CalFire Forest Health Grant: Staff began planning for a Forest Health grant application within the 1961 forest fire scar. This application will be submitted in a future funding round.</p>	

