



## **Amador Fire Safe Council**

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### **Meeting Agenda**

**February 19th, 2020**

**3:00 to 5:00 p.m.**

**Amador County Agriculture Department Conference Room  
12200 Airport Road, Martell**

- I. Call to order
- II. Approve/Modify Agenda\*
- III. Introductions
- IV. Approve/Modify Minutes - January 2020\*
- V. Treasurer's Report (John)\*
- A. Coordinator Report (Amanda)
  - a. Project Updates:
    - i. Mitchell Mine Fuelbreak
    - ii. Tiger Creek Fuelbreak
- I. Review Website Maintenance Quote\*
- II. Discussion of Community Fire Safe Councils/AFSC role\* (John)
  - a. Development of Community Fire Safe Council Program
  - b. Organizing a meeting on requirements for organizing Firewise Communities
- III. Fire Safe Ordinance Committee (Connie)
- IV. Evacuation Route Committee Update (Amanda)
- V. Central Sierra Disaster Preparedness Network Update (Frank)
- VI. Alert Wildfire Cameras Project Update (Frank)
- VII. Public Comment
- VIII. Other Items/adjourn

Next Meeting: March 18th, 2020

**\*Potential Action**



## Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

[www.AmadorFireSafe.org](http://www.AmadorFireSafe.org)



January 15, 2020

Amador County Ag. Building, Large Conference Room

12200 Airport Rd # B, Jackson, CA 95642

3:00-5:00

### MINUTES

Present: Pat Minyard, Connie Gonsalves, Jay Francis, John Heissenbuttel, Gary Thomas, Frank Leschinsky

Staff: Amanda Watson, Ed Struffenegger

Public: See sign-in sheet

Pat Minyard call the meeting to order at 3:00 pm

- I. Approve/Modify Agenda: CG moved, FL seconded, unanimous
- II. Approve/Modify November Minutes: CG moved, JH seconded, unanimous
- III. Introductions
- IV. Treasurers Report
  - Cash flow crunch is here! We have notified contractors that there will be a delay in payments and they are fine. Once PG&E money comes in, we will be OK.
  - As of the end of December we have a bank balance of \$104,312.00
  - Treasurer's report is attached.
- V. Coordinator Report

Amanda reviewed the coordinator report  
Coordinator Report attached

  - Amanda gave an update on Mitchell Mill fuelbreak project
  - Still working on additional ROEs
  - Looking to identify an additional 100 acres to conduct work on for Phase 2.
  - CALFIRE will be conducting Town Hall meeting again this year to inform/educate the public.
  - The January Forest Forum meeting (1/22) will focus on area Fire Safe Council's efforts to organize and get work done.
  - Web site corrections have been implemented.
  - AW presented photos showing before/after conditions on Kennedy Mine project. Also showed a map with the Manzanita, Stage & Surrey Jct. Roads

- VI. Discussion of Community Fire Safe Councils/Fire Wise Communities and AFSC's role
- A CWPP must be prepared for each Community
  - Amanda will continue to work with Fiddletown FSC
  - Potential to have CALFIRE give a presentation on the Volunteers In Prevention (VIP) program (Fiddletown ?)
- VII. Fire Safe Ordinance Committee (Connie)
- Supervisor Jeff Brown stated a meeting would be set up within the next two weeks.
  - Greg, John & Jeff have been going through the ordinance and making edits.
  - John spoke at the 1/14/20 Supervisor's meeting. Requested a resolution from the county to aid with grant applications. Comments were well-received. John will work with Amanda on developing language to present to Amador County.
- VIII. Partnership with the Commission on Aging (Pat)
- Ongoing and now in the execution phase.
- IX. Evacuation Route Committee Update (Amanda)
- Application for \$1 million grant has been submitted to CALFIRE which would treat up to 60 miles of non-county roads to improve evacuation routes.
  - Cindy gave an update on the TrafficShed mapping project.
- X. Central Sierra Disaster Preparedness Network Update (Frank)
- Frank gave an update. The group is focused on protecting culturally sensitive sites in the event of a catastrophe. Original funding was through the county Arts Council.
- XI. AlertWildfire Cameras Project Update (Frank)
- The demand for these cameras has increased and over 300 sites have been identified statewide. Amador County has a few more sites but we are now waiting on the installers.
- XII. Public Comment
- None
- XIII. Other items/adjourn

*Meeting Adjourned 4:53pm*

# AFSC FY 2019/2020 Budget and Year to Date

**FY 2019/2020 AFSC Budget  
April 1, 2019-Mar 31, 2020**

**Income & Expenses  
YTD FY 2019/2020  
April 1 2019 – January 31, 2020**

## Assets/Income

<b>Bank Balance</b>	<b>\$ 30,280.</b>	<b>\$ 49,790.88</b>
PG&E CEMA Program	100,000. <sup>i</sup>	75,000.00
Title III	6,400. <sup>ii</sup>	
SNC Tiger Creek	100,000. <sup>iii</sup>	
Fire Prevention – Mitchell Mine	300,000. <sup>iv</sup>	66,600.00
Contributions	250.	212.00
<b>A/I TOTAL</b>	<b>\$536,930.</b>	<b>\$141,812.00</b>

## Expenses

### **Operating:**

302 Depreciation	450.	0.00
305 Service Charges	0	0.00
321 State Filing Fees	80.	85.00
324 Software Licensing	140.	100.00
330 Insurance, D&O	1,400.	1500.11
335 Internet Service	0.	0.00
343 Bank Charges	0.	75.00
345 Office Supplies	250.	128.73
346 Postage	400. <sup>v</sup>	147.90
350 Outreach	8,400.	5,927.41
356 Professional Fees	550.	555.00
365 Telephone	900. <sup>vi</sup>	281.67
370 Travel & Entertainment	2000. <sup>vii</sup>	1,334.55
<b>Total</b>	<b>\$14,570.</b>	<b>\$10,135.37</b>

### **Contractual:**

305 AFSC Coordinator	28,900.	\$ 25,299.94
310 RPF Professional Forester	25,000.	33,437.50
320 Groundwork Contracted Labor	440,295. <sup>viii</sup>	52,499.08
311 Bookkeeper	4,000.	1289.05
<b>Total</b>	<b>\$498,195.</b>	<b>\$112,525.57</b>

<b>TOTAL EXPENSES</b>	<b>\$512,765.</b>	<b>\$122,660.94</b>
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April 1, 2020 Bank Account Balance      \$24,165.00

Jan 31 2019 Bank Account Balance \$49,790.88

<sup>i</sup> Assumes AFSC receives grant from PG&E

<sup>ii</sup> Closes out remaining in account with County

<sup>iii</sup> Sierra Nevada Conservancy Grant for environmental work

<sup>iv</sup> Fire Prevention Grant from Cal Fire \$1,017,239 thru 3/15/2022. For 2019 assume @ \$25K for professional forester, \$15 K for oversight, \$15K Coordinator, \$3K Bookkeeper, \$110K Groundwork.

<sup>v</sup> Doubled because increased grants requires increased ROE mailings.

<sup>vi</sup> Assume Board agrees we need new phone service

<sup>vii</sup> Double what is forecasted for FYI 2018 due to increase in grants

<sup>viii</sup> Only to be spent if all funds are available (PG&E?)

Amador Fire Safe Council		
Coordinator Monthly Report		
Feb-20		
Date Range:	January 15th 2020 - February 19 2020	
Project	Update	Future Planned Actions
Mitchell Mine	Work is completed on the Lupe Road Phase 1 Section - Total <b>43.5 acres</b> , Work is completed on the Westview Phase 1 Section, Work is on hold on the Homestead Road Phase 1 Section	Continue to amend project map for fuel break expansion throughout the project
	>85% ROE received. CEQA completed on 41%, Arch surveys completed on an additional 22%.	Continue communication with landowners/ continue collecting ROEs
	Held second site visit with CalFire of the Lupe Road and Westview sites, approved of the work.	Completed and advertise Phase 2 RFP
	Working with RPF to identify 100 acres for Phase 2, RFP is planned to be released early March.	Schedule CalFire Camp crew work locations
	Working with CalFire crews to schedule work that can be completed by the crews.	
Tiger Creek Fuel Break	Full proposal for implementation funds submitted; should find out in March/June	Follow up on CEQA approval.
	Started drafting final report/invoice	Complete final report/invoicing and submit
	CEQA documentation completed and submitted to SNC (Lead Agency), expected to be submitted to be approved at the March SNC board meeting.	
AmCo Stewardship - Mokelumne Community Forest	Planning grant application submitted for \$93,504. 431 acres. A total of 9 project areas on BLM property. Submitted to SNC Forest Health Grant Program; will find out in March/June	Wait to hear from SNC.
General AFSC Outreach	Calfire Town Hall Dates all mtgs are 6:30-8pm: March 12th Location: TBD March 24th Location: TBD April 8th Location: TBD April 22nd Location: Lockwood FPD Station 152	Update Facebook page Update AFSC website
	Working on setting up meeting to discuss El Dorado EFC's Defensible Space Program, <b>tentative date March 12th</b>	Develop Outreach: Annual Report/Evacuation Maps
Grant Opportunities	CalFire announced the draft RFP for the <b>Wildfire Resilience &amp; Forestry Assistance grants</b> . The application period starts March 31st. CAL FIRE expects to award at least \$2,200,000 of Proposition 68 funding for Forestry Assistance in the fiscal year 2019/2020 with a minimum grant amount of \$750,000. Projects may include forest restoration activities for forestland already impacted by natural disturbance such as fire, insect, and disease, and forest management practices that promote forest resilience to severe wildfire, climate change, and other disturbances. <b>Webinar on March 3rd.</b>	Schedule Project Review Meeting of the Grants Committee
	CalFire Fire Prevention grant application submitted for the " <b>Amador County Collaborative Ingress, Egress and Education Plan.</b> " Implementation Grant for \$1,044,296 to treat 60 miles of road. Should find out about awards in March, 23 grant submitted in AEU.	
	Submitted <b>AmCo Stewardship - Mokelumne Community Forest</b> planning grant application \$93,504. 431 acres from a total of 9 project areas on BLM property. Submitted to SNC Forest Health Grant Program; will find out in March/June	
	Submitted <b>Tiger Creek Fuel Break and Watershed Protection</b> - Implementation grant, \$822,150 to complete 150 acres of fuels reduction, 1 mile of fuelbreak construction and 4 miles of ingress/egress. Submitted to SNC Forest Health Grant Program; will find out in March/June	
Title 3	Board should consider asking for additional Title 3 funding	
Administration	<b>AW out of office/not available: Feb 24-29.</b>	

As of 2/15/2020

Grant Budget					
5GG17109 Mitchell Mine Watershed Protection - Phase 2					
Original Budget				Expended to	
Budget Category	Grant	AFSC Match	Partner Match	Date	Remaining Funds
<b>Contractual</b>	\$ 918,239.00	\$ 30,000.00	\$ 168,912.00	\$ 163,777.59	\$ 754,461.41
Handwork - CYA Camp	\$ 15,239.00		\$ 168,912.00	\$ -	\$ 15,239.00
Handwork - Contract	\$ 125,000.00			\$ -	\$ 125,000.00
Mechanical Mastication	\$ 667,500.00			\$ 109,225.00	\$ 558,275.00
Registered Professional Forester	\$ 48,000.00	\$ 30,000.00		\$ 32,062.50	\$ 15,937.50
Project Oversight	\$ 62,500.00			\$ 22,490.09	\$ 40,009.91
<b>Other Cost</b>		\$ 16,344.00	\$ 60,000.00	\$ -	\$ -
AFSC Board Admin		\$ 1,344.00			\$ -
BLM EIS			\$ 30,000.00		\$ -
State Park CEQA			\$ 30,000.00		\$ -
Private Land CEQA		\$ 15,000.00			\$ -
<b>Indirect (10.7815%)</b>	\$ 99,000.00			\$ 17,657.68	\$ 81,342.32
<b>Total</b>	\$ 1,017,239.00	\$ 46,344.00	\$ 228,912.00	\$ 181,435.27	\$ 835,803.73

Grant Budget				
SNC 1096 Tiger Creek Planning Project				
July 2019 - December 2020			Expended to	
Budget Category	Grant		Date	Remaining Funds
Project Management	\$ 2,500.00		\$ 1,217.36	\$ 1,282.64
Archaeological Survey	\$ 27,800.00		\$ -	\$ 27,800.00
Resource Surveys	\$ 41,100.00		\$ 10,500.00	\$ 30,600.00
CEQA/NEPA Development	\$ 21,100.00		\$ 2,937.50	\$ 18,162.50
Administration	\$ 7,500.00		\$ -	\$ 7,500.00
<b>Total</b>	\$ 100,000.00		\$ 14,654.86	\$ 85,345.14