



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



July 21st, 2021

3:00-5:00

Jackson City Hall – Civic Center
33 Broadway, Jackson CA

AGENDA

1. Approve/Modify Agenda*
2. Approve/Modify June Minutes*
3. Introductions
4. Treasurers Report (John)*
5. Coordinator Report (Amanda)
 - a. Project Updates
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship – Mokelumne Community Forest
 - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Amador County Fair Participation 7/29-8/1 (Amanda)
7. Grants Committee Update (John/Amanda)
 - a. CAFSC County Coordination Grant
8. Amador Defensible Space for Seniors Program (Pat)
9. Fire Safe Ordinance Committee (Connie)
10. AlertWildfire Cameras Project Update (Frank)
11. Amador County 5-year Economic Development Plan (Frank)
12. FireWise Community Groups Update (Dick Stamm)
13. Public Comment
14. Other items/adjourn

*Action items



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June 16th, 2021

Via Conference Call/Google Meet due to COVID-19

3:00-5:00



MINUTES

Present: Pat Minyard, John Heissenbuttel, Frank Leschinsky, Susan Peters, Connie Gonzales & Jay Francis

Staff: Amanda Watson,

Public: Dick Stamm, Cindy Engel, Tom Ellison & Nell Raymond

1. Approve/Modify Agenda – Pat called the meeting to order at 3:00 p.m. The proposed Agenda was approved unanimously.
2. Approve/Modify August Minutes – The May 2021 minutes as distributed were approved unanimously.
3. Introductions – Amanda introduced everyone on the call/Google video conference.
4. Treasurers Report – John stated that as of **5/31/21** we had an account balance of **\$124,628.36** in the bank and we continue to be in good shape financially.
5. New Board Member Recruitment – Dick Stamm has graciously agreed to serve as an official Board member. He will continue to focus on FireWise Communities.
6. Coordinator Report – see attached Coordinator Report for specifics.
 - a. Project Updates
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship
 - iv. Amador County Collaborative Ingress, Egress, and Education Project – Work is picking up. Still waiting to get some help for Amanda but Cindy volunteered to help in the meantime.

Amanda reported that she discovered emails being sent to AFSC were going into a “black hole” and not being delivered. She was also experiencing problems with the AFSC cell phone and may need to get a different provider.

7. Amador County Fair Participation – Amanda reminded folks that we need help with volunteers to staff the booth at the fair. It was noted that new Board members will need the AFSC shirts we ordered last year. Connie volunteered to order them if she could get people’s shirt sizes.
8. Grants Committee Report
9. Amador Defensible Space for Seniors Program – Completed
10. Outreach/Virtual Townhall – In person meetings are scheduled to resume in July.

11. Fire Safe Ordinance Committee – The draft ordinance went out to the county Fire Chiefs with no modifications. CAL-FIRE will take responsibility for completing inspections. John volunteered to get this item on the next available Board of Supervisors meeting agenda.
12. AlertWildfire Cameras Project Update –Frank reported that more Amador cameras are coming on line. Argonaut is now up and Dew Drop should soon be up.
13. Firewise Communities Groups – Dick reported that there are 25 recognized Home Owners Associations plus other neighborhood groups in Amador County but finding the appropriate contact for these groups can be challenging. Jack Mitchell from the Ledger Dispatch will be running stories about the FireWise efforts.
14. Public Comment – Nell from River Pines noted that roads in their area definitely need brushing to help provide emergency vehicle access. Amanda offered to help with identifying roads that need attention and said there may be funding available for brushing work and/or FireWise Community startup costs.

Tom reported he was working with the twenty two 40-acre parcel owners and 8 miles of road access in his area.
15. Other items/adjourn – Frank suggested we are due to have PG&E come back to do a presentation as they have a lot of good information that could be useful to our group.

Pat said he had received a request to help fund a multi-county fire Facebook page. After discussion, the Board concluded this sort of project is not within our scope of work.

Meeting Adjourned at 4:20 pm

AFSC 2021 Calendar Year Budget

**FY 2019/2020 AFSC Budget
Jan 1 – Dec 31 2021**

**Income and Expense Actuals
FY Jan 1 – Dec 31 2021
*Jan 1 – June 30, 2021***

Assets/Income

Bank Balance Combined		\$ 124,629.18
Unrestricted Bank Balance	\$ 80,000.	9,248.02
Mitchell Mine x4206		24,813.16
PG&E x4255		30,576.73
Tiger Creek x4222		50,982.38
SNC Am Co Stwd x4230		9,008.89
PG&E CEMA Program	75,000. ⁱ	\$ 75,000.00
SNC Tiger Creek Planning	38,000. ⁱⁱ	38,000.00
SNC Tiger Creek Implementation	440,000. ⁱⁱⁱ	\$440,000.00
CAL FIRE Mitchell Mine	435,000. ^{iv}	\$176,112.36
CAL FIRE Ingress/Egress	365,900. ^v	\$365,900.00
SNC Am Co Stewardship	82,000. ^{vi}	\$ 82,000.00
Defensible Space	10,000. ^{vii}	\$ 10,000.00
Contributions	250.	\$ 250.00
A/I TOTAL	\$1,526,150.	\$1,187,262.36

Expenses

Operating:

302 Depreciation	450.	0.00
305 Service Charges	0	0.00
321 State Filing Fees	85.	0.00
324 Software Licensing	140.	0.00
330 Insurance, D&O	1,600.	0.00
335 Internet Service	0.	0.00
343 Bank Charges	100.	160.00
345 Office Supplies	1,500.	0.00
346 Postage	400.	0.00
350 Outreach	20,000. ^{viii}	0.00
356 Professional Fees	1,200. ^{ix}	475.00
365 Telephone	375.	50.00
370 Travel & Entertainment	2,250.	425.10
Total	\$26,080.	\$1,110.10

Contractual:

305 AFSC Coordinator	41,200. ¹	18,370.91
306 Coordinator Assistant	6,300. ²	0.00
310 RPF Professional Forester	170,000.	28,433.01
315 Environmental Documentation	110,000.	18,456.00
320 Groundwork Contracted Labor	1,043,000.	472,942.34
311 Bookkeeper	3,000.	0.00
Total	\$1,373,500	\$538,202.26

TOTAL EXPENSES **\$1,399,580.**

1/1/22 Bank Balance \$206,570.

¹ Assumes 80 hours/month @\$50/hour. Also includes back pay for raise approved 4/20.

² Assumes 20 hours/month @\$35/hour to financially track and report on grants.

ⁱ Assumes we receive same amount as previous year.

ⁱⁱ Assumes archeological flagging, owl surveying, AFSC oversight and RPF work.

ⁱⁱⁱ Assumes 180 acres fuel reduction, AFSC oversight and RPF work. 140 acres currently under contract

^{iv} 75 acres mastication work currently under contract which will complete all mastication under project. Complete handwork in fall 2021. Includes project oversight and RPF.

^v Assumes 20 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.

^{vi} Assumes archeology, botany/wildlife and silvicultural work completed, AFSC oversight and RPF work.

^{vii} To be complete by 5/21

^{viii} Increased significantly to reflect outreach in Ingress/Egress grant. This includes financial assistance for organizers of Fire Wise Communities.

^{ix} We owe tax returns for 2019 and 2020.

Amador Fire Safe Council
Coordinator Monthly Report
Jul-21

Date Range: June 15th 2021 - July 19th 2021

Project	Update	Future Planned Actions
Mitchell Mine	Completed Invoicing, requesting final advance. Developing RFP for final phase.	Awaiting signed agreement to start work: Maintenance Grant Planning/CEQA Writing RFP for Phase 4 handwork, would like to have
Tiger Creek Fuel Break	Phase 1 Work Completed.	Writing RFP for Phase 2 of Mastication work/handwork Writing Contract for Tiger Creek South
	Working to expand work South, BLM property in Calaveras County. Selected Contractor.	
	Invoicing/2nd advance submitted.	
	Tiger Creek Expansion submitted to SNC for funding. Working on acquiring documentation and Tribal coordination for this project.	
AmCo Stewardship - Mokelumne Community Forest	Biological/Burd Surveys completed. NEPA/Biological/Botany Surveys submitted to BLM for review.	Work with BLM and RPF to complete NEPA, submit to SNC.
	Invoicing/2nd advance submitted.	Write Implementation grant
Amador County Collaborative Ingress, Egress and Education Plan	Developing maps/road selection for Phase 1 RFP.	Visit with Patrick - to review project area planned
	Working with Cindy to plan an upcoming Evac Committee Mtg.	Plan phase 1 of projects. Start sending out ROEs
	RPF completed paperwork for CEQA development for private roads, submitted to CalFire	Host Evac. Committee Meeting
	Met with Rolling Oaks HOA for road way planning.	Work on agreement with Calfire
General AFSC Outreach	Fiddletown FireSafe Fair - June 19th	
	Amador County Fair July 29th-August 1st.	
	Purchasing/Designing Outreach Supplies - purchased: stickers/plastic fans/totes	
Grant Opportunities	Interagency Agreement: awarded to ARCD from CalFire \$330,000 for MMFB CEQA/maintenance.	Get BOS approval to submit Coordinator grant, write grant.
	Tiger Creek Expansion grant application approved for funding	
	CAFSC County Coordinator Grant, 18 months ~\$170,000. Only one can be submitted per county, enough funding for 24 counties.	