



Amador Fire Safe Council

PO Box 1055, Pine Grove, CA 95665

www.AmadorFireSafe.org



April 15th, 2020
3:00-5:00

Due to concerns about health and the need to maintain social distance, this meeting will be held remotely.

If interested, please call +1 402-804-3291 PIN: 605 845 989#

If you choose to attend via video conference, go to: meet.google.com/nvd-osze-dde

AGENDA

1. Approve/Modify Agenda*
2. Approve/Modify March Minutes*
3. Introductions
4. Treasurers Report (John)*
5. Coordinator Report (Amanda)
 - a. Outreach Opportunities
 - b. Project Updates
 - i. Mitchell Mine Fuel Break
 - ii. Tiger Creek Fuel Break
 - iii. Amador County Stewardship – Mokelumne Community Forest
 - iv. Amador County Collaborative Ingress, Egress, and Education Project
6. Discussion of FY2020/2021 budget development
7. Fire Safe Ordinance Committee (Connie)
8. Evacuation Route Committee Update (Amanda)
9. Election/Re-election of Board Members*
10. Central Sierra Emergency Preparedness Group Update (Frank)
11. AlertWildfire Cameras Project Update (Frank)
12. Public Comment
13. Other items/adjourn



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March 18, 2020

Via Conference Call due to COVID-19

3:00-4:25

MINUTES

Present: Connie Gonsalves, John Heissenbuttel, Gary Thomas, Pat Minyard, Frank Leschinsky, & Jay Francis @ 3:05

Staff: Amanda Watson

Public: Dick Stamm

- I. Pat Minyard called the meeting to order
- II. Approve/Modify Agenda: CG moved to approve, GT seconded, unanimous
- III. Introductions
- IV. Approve/Modify February Minutes: JH moved to approve the Minutes, CG seconded, unanimous
- V. Treasurers Report
 - Treasurer's report is attached.
 - Cash was tight before receiving an advance on the Mitchell Mine project
 - Ended the month with \$29,534.89 in the bank
- VI. Coordinator Report

Amanda reviewed the coordinator report
Coordinator Report attached

 - Amanda gave updates on projects
 - Outreach efforts on hold due to Social Distancing requirements
 - CAL-FIRE town hall meetings have been postponed
 - We were awarded the \$822,150 grant from Sierra Nevada Conservancy
 - We were awarded the CAL FIRE California Climate Investments (CCI) grant of \$1,044,296 for ingress & egress projects west of Dew Drop
 - Pat suggested that at the August meeting we be prepared to discuss specific projects of work to initiate after grant funding and end of fire season.
 - Amanda will be exploring video conferencing options for future meetings
 - Amanda may soon be going to work for the Amador Resource Conservation District. In order for us to continue to our engagement with her, we can move our contract from Calif RCD to ARCD.
 - Budget development for next fiscal year needs to begin. John, Pat & Jay agreed to create a first pass.

- VII. Discussion of Community Fire Safe Councils and AFSC's role
 - Amanda agreed to contact Sue Wilson from Fiddletown and have them develop 3 or 4 high priority potential projects to be ready for implementation if funds are available
- VIII. Fire Safe Ordinance Committee (Connie)
 - Did finally have a meeting with Greg Gillott and produced a marked-up draft. Pat suggested that the ordinance needs to have "teeth" – a penalty for non-compliance.
- IX. Evacuation Route Committee Update (Amanda)
 - We were awarded the CAL FIRE California Climate Investments (CCI) grant of \$1,044,296 for ingress & egress projects.
- X. Election/Re-election of Board Members
 - John & Amanda will research whose terms are expiring and we will discuss at next meeting.
 - Connie volunteered to review files for information on board member terms
- XI. Central Sierra Disaster Preparedness Network Update (Frank)
 - Nothing new to report
- XII. AlertWildfire Cameras Project Update (Frank)
 - Amador County still lacking as requests continue to overwhelm UNR folks. Calaveras & Tuolumne counties have gotten a number of cameras installed as they have contracted with Conifer Communications to get the work done.
- XIII. Public Comment
 - Dick Stamm congratulated AFSC on the progress that has been made in recent years. He also suggested we reach out to Carmel Barnhart. Connie volunteered to make contact.
- XIV. Other items/adjourn
 - Pat reported he had met with the new OES representative from the Sheriff's Department
 - Jay gave an update on efforts to re-open Shake Ridge Road to at least one-way traffic

Meeting Adjourned 4:25 pm

AFSC FY 2019/2020 Budget and Year to Date

**FY 2019/2020 AFSC Budget
April 1, 2019-Mar 31, 2020**

**Income & Expenses
YTD FY 2019/2020
April 1 2019 – March 31, 2020**

Assets/Income

Bank Balance	\$ 30,280.	\$ 160,587.08
PG&E CEMA Program	100,000. ⁱ	75,000.00
Title III	6,400. ⁱⁱ	
SNC Tiger Creek	100,000. ⁱⁱⁱ	
Fire Prevention – Mitchell Mine	300,000. ^{iv}	320,677.49
Contributions	250.	218.51
A/I TOTAL	\$536,930.	\$395,896.00

Expenses

Operating:

302 Depreciation	450.	0.00
305 Service Charges	0	0.00
321 State Filing Fees	80.	85.00
324 Software Licensing	140.	100.00
330 Insurance, D&O	1,400.	1500.11
335 Internet Service	0.	0.00
343 Bank Charges	0.	100.00
345 Office Supplies	250.	305.38
346 Postage	400. ^v	147.90
350 Outreach	8,400.	5,927.41
356 Professional Fees	550.	555.00
365 Telephone	900. ^{vi}	306.67
370 Travel & Entertainment	2000. ^{vii}	1,380.33
Total	\$14,570.	\$10,407.80

Contractual:

305 AFSC Coordinator	28,900.	\$ 29,994.69
310 RPF Professional Forester	25,000.	54,125.00
320 Groundwork Contracted Labor	440,295. ^{viii}	169,924.08
311 Bookkeeper	4,000.	1,289.05
Total	\$498,195.	\$ 255,332.82

TOTAL EXPENSES	\$512,765.	\$ 265,740.62
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April 1, 2020 Bank Account Balance \$24,165.00

Mar 31, 2020 Bank Account Balance \$160,587.08

ⁱ Assumes AFSC receives grant from PG&E

ⁱⁱ Closes out remaining in account with County

ⁱⁱⁱ Sierra Nevada Conservancy Grant for environmental work

^{iv} Fire Prevention Grant from Cal Fire \$1,017,239 thru 3/15/2022. For 2019 assume @ \$25K for professional forester, \$15 K for oversight, \$15K Coordinator, \$3K Bookkeeper, \$110K Groundwork.

^v Doubled because increased grants requires increased ROE mailings.

^{vi} Assume Board agrees we need new phone service

^{vii} Double what is forecasted for FYI 2018 due to increase in grants

^{viii} Only to be spent if all funds are available (PG&E?)

Amador Fire Safe Council		
Coordinator Monthly Report		
Apr-20		
Date Range:	March 17th 2020- April 15th 2020	
Project	Update	Future Planned Actions
Mitchell Mine	Three contractors were selected for phase 2, all contracts are executed. Work has started on Phase 2 section.	Continue to amend project map for fuel break expansion throughout the project
	Held pre-work mtgs on 2/3 of the sections. Work start letter sent to landowners in Phase 2.	
	Working with CalFire crews to schedule work that can be completed by the crews.	
Tiger Creek Fuel Break	Researching arch site flagging contract and BLM requirements.	Follow up on CEQA approval.
	Beginning project execution planning, arch site identification/flagging and bird surveys to be conducted. We decide to continue to work off of planning funding and not close out the project yet.	Complete progress report/invoicing
	CEQA documentation completed and submitted to SNC (Lead Agency).	
AmCo Stewardship - Mokelumne Community Forest	Awarded: Planning grant awarded: \$93,504. 431 acres. A total of 9 project areas on BLM property. Funding source: SNC Forest Health Grant Program.	Planning meeting with Jan Bray and Grants Committee scheduled for 3/18
Amador County Collaborative Ingress, Egress and Education Plan	Awarded: Implementation Grant funding awarded; \$1,044,296 to treat 60 miles of road. Contract will likely be signed in September 2020.	Start project planning
General AFSC Outreach	CalFire Town Hall Dates: Cancelled due to COVID 19	Update Facebook page Update AFSC website
	All public meetings currently postponed.	Develop Outreach: Annual Report/Evacuation Maps
Grant Opportunities		Schedule Project Review Meeting of the Grants Committee
Title 3		
Administration		

Grant Budget

SNC 1251 AmCo Stewardship - Mokelumne Community Forest Planning Project
July 2020 - April 2021

		Expended to	Remaining Funds
Budget Category	Grant	Date	
Project Management			
Project coordination, Monitor Contracts, Report Consolidation	\$ 13,048.00	\$ -	\$ 13,048.00
Project Implementation			
Cultural Resource Study Contractor	\$ 32,325.00	\$ -	\$ 32,325.00
Botany & Wildlife Resource Contractor	\$ 12,068.00	\$ -	\$ 12,068.00
Silvicultural Treatment Prescriptions & Watercourse Evaluation	\$ 9,000.00	\$ -	\$ 9,000.00
CEQA/NEPA Report Contractor	\$ 8,500.00	\$ -	\$ 8,500.00
Publications/Printing/Public Relations			
Public Education/Outreach at Civic Events	\$ 3,000.00	\$ -	\$ 3,000.00
Reporting/Performance Measures			
Administration; Advances; Track PMs; Progress Reports; Final Report	\$ 7,144.00	\$ -	\$ 7,144.00
Subtotal	\$ 85,085.00	\$ -	\$ 85,085.00
Administrative Costs (12%)	\$ 10,210.00	\$ -	\$ 10,210.00
Total	\$ 95,295.00	\$ -	\$ 95,295.00

Grant Budget**5GG17109 Mitchell Mine Watershed Protection - Phase 2****Original Budget**

Budget Category	Grant	AFSC Match	Partner Match	Expended to Date	Remaining Funds
Contractual	\$ 918,239.00	\$ 30,000.00	\$ 168,912.00	\$ 171,513.88	\$ 746,725.12
Handwork - CYA Camp	\$ 15,239.00		\$ 168,912.00	\$ -	\$ 15,239.00
Handwork - Contract	\$ 125,000.00			\$ -	\$ 125,000.00
Mechanical Mastication	\$ 667,500.00			\$ 109,225.00	\$ 558,275.00
Registered Professional Forester	\$ 48,000.00	\$ 30,000.00		\$ 39,125.00	\$ 8,875.00
Project Oversight	\$ 62,500.00			\$ 23,163.88	\$ 39,336.12
Other Cost		\$ 16,344.00	\$ 60,000.00	\$ -	\$ -
AFSC Board Admin		\$ 1,344.00			\$ -
BLM EIS			\$ 30,000.00		\$ -
State Park CEQA			\$ 30,000.00		\$ -
Private Land CEQA		\$ 15,000.00			\$ -
Indirect (10.7815%)	\$ 99,000.00			\$ 18,491.77	\$ 80,508.23
Total	\$ 1,017,239.00	\$ 46,344.00	\$ 228,912.00	\$ 190,005.65	\$ 827,233.35

Grant Budget**SNC 1200 Tiger Creek Implementation Project****July 2020 - December 2022**

				Expended to Date	Remaining Funds
Budget Category	Grant	AFSC Match	Partner Match		
Project Management	\$ 107,856			\$ -	
Project Management	\$ 30,080			\$ -	\$ 30,080.00
Tracking/Reporting	\$ 9,776			\$ -	\$ 9,776.00
RFP On-the Ground Oversight	\$ 68,000		\$ 60,000.00	\$ -	\$ 68,000.00
Implementation	\$ 629,900			\$ -	\$ 629,900.00
Fuel Reduction	\$ 462,000			\$ -	\$ 462,000.00
FB Construction/Improvement	\$ 22,400			\$ -	\$ 22,400.00
Road Clearance	\$ 127,100			\$ -	\$ 127,100.00
Bird Surveys	\$ 18,400			\$ -	\$ 18,400.00
Materials/Signage	\$ 2,000			\$ -	\$ 2,000.00
Outreach/Printing	\$ 5,000			\$ -	\$ 5,000.00
Subtotal	\$ 744,756.00			\$ -	\$ 744,756.00
Administration (12%)	\$ 89,371			\$ -	\$ 89,370.72
Total	\$ 834,127	\$ -	\$ 60,000.00	\$ -	\$ 834,126.72

Grant Budget**SNC 1096 Tiger Creek Planning Project****July 2019 - December 2020**

		Expended to Date	Remaining Funds
Budget Category	Grant		
Project Management	\$ 2,500.00	\$ 1,847.67	\$ 652.33
Archaeological Survey	\$ 27,800.00	\$ -	\$ 27,800.00
Resource Surveys	\$ 41,100.00	\$ 20,842.42	\$ 20,257.58
CEQA/NEPA Development	\$ 21,100.00	\$ 4,500.00	\$ 16,600.00
Administration	\$ 7,500.00	\$ -	\$ 7,500.00
Total	\$ 100,000.00	\$ 27,190.09	\$ 72,809.91

Grant Budget					
19-FP-AEU-1036 Ingress, Egress and Education Plan					
September 2020 - December 2022				Expended to Date	Remaining Funds
Budget Category	Grant	AFSC Match	Partner Match		
Contractual	\$ 922,710			\$ -	
Notice of Exemption (RFP)	\$ 75,000			\$ -	\$ 75,000.00
Project Oversight (RFP)	\$ 112,500			\$ -	\$ 112,500.00
Project Oversight/Outreach	\$ 63,000			\$ -	\$ 63,000.00
Road Clearance (YouthCamp)	\$ 17,460		\$ 200,790.00		
Road Clearance (Private)	\$ 654,750				
Mileage	\$ 1,650			\$ -	\$ 1,650.00
Signage	\$ 25,000			\$ -	\$ 25,000.00
Cal Am RPF Oversight			\$ 48,000.00	\$ -	\$ -
AFSC Board		\$ 2,400.00		\$ -	\$ -
Project Mapping			\$ 25,000.00	\$ -	\$ -
Subtotal	\$ 949,360.00			\$ -	\$ 949,360.00
Administration (10%)	\$ 94,936			\$ -	\$ 94,936.00
Total	\$ 1,044,296	\$ 2,400.00	\$ 273,790.00	\$ -	\$ 1,044,296.00

AFSC FY 2020/2021 DRAFT Budget 3.30.20

FY 2019/2020 AFSC Budget April 1, 2020-Mar 31, 2021

Assets/Income

Bank Balance	\$ 160,000.		
		<u>Grant Total</u>	<u>Remaining Funds¹</u>
PG&E CEMA Program	75,000. ²	75,000.	75,000.
SNC Tiger Creek Planning	60,000. ³	100,000.	72,800.
SNC Tiger Creek Planning Reimburs.	27,000. ⁴		
SNC Tiger Creek Implementation	300,000. ⁵	834,125.	834,125.
CAL FIRE Mitchell Mine	423,500. ⁶	1,017,239.	827,230.
CAL FIRE Ingress/Egress	200,000. ⁷	1,044,296.	1,044,296.
SNC AmCo Stewardship	65,000. ⁸	95,295.	95,295.
Contributions	250.		
A/I TOTAL	\$1,310,750.		

Expenses

Operating:

302 Depreciation	450.
305 Service Charges	0
321 State Filing Fees	85.
324 Software Licensing	140.
330 Insurance, D&O	1,500.
335 Internet Service	0.
343 Bank Charges	75.
345 Office Supplies	250.
346 Postage	400.
350 Outreach	20,000. ⁹
356 Professional Fees	555.
365 Telephone	500.
370 Travel & Entertainment	3000.
Total	\$26,955.

Contractual:

305 AFSC Coordinator	48,000. ¹⁰
30x Coordinator Assistant	8,400. ¹¹
310 RPF Professional Forester	95,000.
??? Environmental Documentation	115,000.
320 Groundwork Contracted Labor	928,500.
311 Bookkeeper	4,000.
Total	\$1,198,900.
TOTAL EXPENSES	\$1,225,855.

April 1, 2021 Bank Account Balance \$84,895.00

¹ As of April 1, 2020, before 2020/21 spending.

² Assumes we receive same amount as previous year.

³ Assumes archeological flagging, owl surveying, AFSC oversight and RPF work.

⁴ Reimbursement from SNC for work performed.

⁵ Assumes 100 acres fuel reduction, AFSC oversight and RPF work.

⁶ 120 acres mastication work currently under contract which is the \$160K advance in bank account, assumes final 100 acres of mastication and 25 acres of hand treatment completed next fall, AFSC oversight and RPF work – actual total of \$583,500.

⁷ Assumes 10 miles of road clearance, AFSC conducting 8 town halls and RPF filing exemption.

⁸ Assumes archeology, botany/wildlife and silvicultural work completed, AFSC oversight and RPF work.

⁹ Increased significantly to reflect outreach in Ingress/Egress grant.

¹⁰ Assumes 80 hours/month @\$50/hour.

¹¹ Assumes 20 hours/month @\$35/hour to financially track and report on grants.